

Administrative Fee Schedule
Resolution 2023-06
Effective January 1, 2024

- 1. Facilities Use:** Organizations requesting the use of facilities pay a fee of \$150 for each half-day use or \$300 for each full-day use. The fee is intended to offset costs for cleaning and maintaining the facilities and personnel time for set up and security. Any public or non-profit community organizations that do not charge for participating in their events may request the fee be waived. This request must be made at the time the request for use is submitted. An advance deposit of up to \$100 may be required regardless of fees. Red, White & Blue Fire Protection District is not obligated to supply soft goods or refreshments to a permitted user. Alcoholic beverages and use of tobacco are prohibited on District property. The Chief or their designee must approve the use of District-owned AV equipment in advance.
- 2. Technology Equipment:** Use of technology equipment for out-of-station use or for non-fire service-related use must be pre-approved by a Chief Officer. Fees for the use of a tablet, laptop computer, or projector are \$50 per day for each piece of equipment. Fees for conference calling or web-based meeting equipment are \$50 per day. A damage deposit of up to \$500 may be required at the discretion of the individual granting the use of such equipment.
- 3. Records Request:** Please see Resolution 2023-04 for information on fees associated with an open records request.