

# RED, WHITE & BLUE FIRE DISTRICT

## Regular Meeting

### of the BOARD OF DIRECTORS

Time: 3:00 pm      Date: Thursday, May 25, 2023

Location: Red, White and Blue Main Fire Station

316 N. Main Street, Breckenridge, CO 80424

#### 1.0 Call to Order

The meeting was called to order at 3:00 pm by Director Dineen

#### 2.0 Roll Call

X Austyn Dineen   X Philip Gudlewski   X Randy Nations   Excused Liv Syptak

X Chief Keating   X Chief Nelson   X Chief Hoehn   X Finance Officer L. Johnson

X Chief Levi   X Wildland Coord. Benedict   X HR Officer Seidler

X Accreditaion Manager Kline   X Recording Secretary Natalie Munson

Citizens Present: Deb Keating, Teresa Perkins

*Some attendees utilized various technological platforms to attend the meeting.*

#### 3.0 Appointment of Board Seats

As there was limited board member attendance, the board requested that the nominations and vote were to be tentative and will be reviewed and affirmed at the June 2023 Board Meeting.

- M/S Directors Dineen/Nations to nominate Liv Syptak as President of the board. Voice vote, unanimous.
- M/S Directors Dineen/Gudlewski to nominate Randy Nations as Vice-President of the board. Voice vote, unanimous.
- M/S Directors Gudlewski/Nations to nominate Dineen as Secretary/Treasurer of the board. Voice vote, unanimous.

#### 4.0 Approval of Changes to the Agenda

- With the time restraints of Director Nations needing to leave at 4:00 p.m., Chief Keating recommended that we hold off on discussion of Chiefs' Reports so the financials may be reviewed and approved, and recommended that the board contact Chief Hoehn, Chief Nelson, or himself if there were questions regarding the reports.

#### 5.0 Approval of Minutes

Chief Keating reported he reviewed the draft minutes with the previous board directors who attended the April 27, 2023, and May 4, 2023 meetings and have email confirmation from each director of their approval.

- April 27, 2023, Regular Meeting Minutes
  - There were no changes to the minutes by the Board.

M/S Directors Nations/Gudlewski to approve the regular meeting minutes from the April 27, 2023, meeting. Voice vote, unanimous. Motion carried.

- May 4, 2023, Special Meeting Minutes
  - There were no changes to the minutes by the Board.

M/S Directors Nations/Dineen to approve the special meeting minutes from the May 4, 2023, meeting. Voice vote, unanimous. Motion carried.

## **6.0 Citizen's Comments & Matters of Public Hearing**

- Teresa Perkins submitted a letter that was distributed to the board during Citizen's Comments. There were no matters for Public Hearing.

## **7.0 Approval of Financial and Budgetary Reports**

- Approval of Claims Detail
  - April 2023
    - Finance Officer Laura Johnson provided an introductory explanation of the claims report, the variance report, the operating fund expenditures, the capital expenditures fund reserves, the income statement, the balance sheet, the cash report, and the trial balance to the board so they will be familiar with the details of the reports.
    - Director Dineen questioned the community risk expenditures that are over 10% which Chief Nelson explained was due to new staff attending training.
    - Director Dineen asked about the training expenditures of over 10% and Finance Officer Johnson explained that this was the scheduled quarterly payment to the Summit Fire Authority (SFA) for training.

M/S Directors Nations/Gudlewski to approve the Claims for April 2023. Voice vote, unanimous. Motion carried.

- Review of the Variance Report
  - The Board discussed the report.
- Review of the Income Statement
  - The Board discussed the report.

## **8.0 Chiefs' Reports**

- Finance Division Updates – *L. Johnson*
- Human Resources Updates – *Seidler*
- Fire Chief Report and Updates – *Keating*
- Administrative Division Updates – *Nelson*
- Operational Division Updates – *Hoehn*
- EMS Division Updates – *Levi*
- Wildfire Division Updates – *Benedict*
- Accreditation Report Updates – *Kline*
- Local 4325 Updates – *Caldwell*

## **9.0 Unfinished Business**

- No matters of unfinished business

## **10.0 New Business**

- Approval of the FPPA DROP Employer Contribution Agreement- Statewide Money Purchase Plan.
  - The Board discussed the FPPA Drop program.

M/S Directors Dineen/Nations to approve the FPPA DROP Employer Contribution Agreement- Statewide Money Purchase Plan. Voice vote, unanimous. Motion carried.

- Discussion on Fire Chief Hiring Consultant- Chief Hoehn explained he is working with several recruiting firms and has received 4 quotes. Chief Hoehn has requested HR officer Seidler update the job description for the fire chief position. Chief Keating explained there was \$45,000 budgeted for the consultant and recruitment expenses. Chief Hoehn explained the expected timeline is 90-100 days. Director Dineen expressed her interest in joining the committee on this process.
- Fire Chief Transitional Update- Chief Hoehn and Chief Nelson gave an update on project management: the 2024 budget, the collective bargaining agreement with the local L4325 union, the T-Mobile cell tower issue, the Station 6 roof replacement, and the board vacancy.

## **11.0 Executive Session**

No Matters for Executive Session

## **12.0 Adjournment**

M/S Directors Dineen/Nations to adjourn the meeting at 4:13 pm. Voice vote, unanimous. Motion carried.